

## PRIVACY NOTICE TO SUPPLIERS' CONTACT PERSONS

This Privacy notice describes how we process your personal data and explains your rights, pursuant to Regulation (EU) 2016/676 (GDPR).

### 1. Identity of the Controller

The Data Controller is Fairmat S.r.l. (hereinafter "the Controller") with head office in Verona, Piazza Brà 28 - 37121; contact email: [privacy@fairmat.com](mailto:privacy@fairmat.com).

### 2. Purpose of data processing

Your personal data is processed for the following purposes:

- [1] Acquire precontractual data and information;
- [2] Formalize orders and accepted quotations;
- [3] Manage the order/contract;
- [4] Manage accounting, administration, financial flows and treasury;
- [5] Forward communications for order/contract management;
- [6] Prevent and manage possible litigation,
- [7] Provide IT services
- [8] Keep track of access logs to ensure the security of your solutions.

### 3. Data source

Processed personal data is provided directly by Fairmat suppliers' contact persons.

### 4. Data categories

Processed personal data belongs to the following categories: personal and contact data, role played, access log, IP addresses.

### 5. Lawful basis for processing

The personal data of the suppliers' contact persons is lawfully processed for:

- Execution of a contract of which the data subjects are a party or of pre-contractual measures taken at their request [purposes 2, 3, 4];
- Legitimate interest of the Data Controller intended to:
  - identify reliable and qualified suppliers [purpose 1];
  - guarantee management of litigation [purpose 6];

- ensure high-performance and protected IT systems in terms of information security [purpose 7];
- keep track of access logs in order to guarantee the security of your solutions [purpose 8].

## 6. Processing and retention method

Processing of your data is handled with automatic and manual tools, in compliance with the principles and provisions of the GDPR, by specifically authorized and trained subjects.

## 7. Data recipients

The Data Controller shall not disseminate your personal data nor shall he disclose it to indeterminate subjects, in any possible way, including making it available or simply consulting it.

However, data may be communicated: to workers who work for the Controller and are therefore appropriately trained and authorized; to Data Processors appointed and contracted pursuant to art. 28 of the GDPR; to subjects entitled to access data pursuant to legal provisions, regulations and EU regulations; to subjects responsible for checking compliance of the corporate system.

## 8. Data transfer

Under no circumstances shall the Data Controller transfer personal data to third countries or to international organizations. The Controller could use cloud services, selecting suppliers capable of providing adequate guarantees, as required by art. 46 of the GDPR.

## 9. Data retention

The Data Controller retains and processes personal data for the time required to pursue the mentioned purposes. Specifically, data of suppliers' contact persons is retained:

- until the end of the ongoing contractual relationship and, thereafter, to the extent strictly necessary, until the end of the administrative limitation period [purpose 1; 2; 3; 4; 5, 6];
- until litigation settlement, legal constraints arisen excepted [purpose 6];
- end of the job relationship or end of the appointment [purpose 7]
- 6 months for retention of access logs [purpose 8].

## 10. Data provision

The data subject may refuse to provide the Controller with his personal data. However, since provision of personal data is required for the correct and efficient management of the contractual relationship, any refusal to provide data could impair, as a whole or in part, continuation of the relationship between the Parties.

## 11. Data subjects' rights

As a "data subject", viz. a natural person whose personal data is being processed, you can exercise your rights specified in the following articles of the GDPR:

15 – right to access to data,

16 – right to rectify,

17 – right to erasure (right to be forgotten),

18 – right to restrict processing,

20 – right to data portability,

21 – right to object,

22 – right to object to automated decision-making process

by writing to the Controller, at the above-mentioned address, specifying the subject of your request, the right you intend to exercise and sending the request to the Controller, to allow him to check your identity and ascertain the legitimacy of the request. The legitimate exercise of your rights does not entail any cost to you. The Controller guarantees a response within one month.

## 12. Lodging of a complaint

As a "data subject" you have the right to lodge a complaint with the Supervisory Authority of the State of residence.

## 13. Automated decision-making processes

Under no circumstances shall the Controller carry out processing of personal data that involves automated decision-making processes capable of producing legal effects or in any case significantly impacting on your person.

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